**Fulfen Primary School**

**Rugeley Road**

**BURNTWOOD**

**Staffordshire**

**WS7 9BJ**

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**E-mail: Office@fulfen.staffs.sch.uk**

**Headteacher: Miss Jane Davies**

13th March 2020

Dear Parents/Carers  
   
As you are aware, there is much speculation in the news about the potential closure of schools in order to delay the spread of Coronavirus. At the moment there is no indication of imminent closure, but in the event that the Government decides to close schools, we have plans in place to continue the education of our pupils.  Please note that at this stage these are only contingency plans.  I genuinely hope that the school does not have to close.

At Fulfen we pride ourselves on our growing use of technology and believe that we can lead the way in distance learning so that our pupils continue to have daily contact from their teachers and will have some thread of normality in the potentially difficult times ahead.

Should the school close, we will endeavour to continue with the education of your children. Maintaining a relationship with Early Years pupils is very important, so teachers will make contact with you and your child throughout the school week to ensure learning is as uninterrupted as possible. We will be using an e-platform called Seesaw, which will allow teachers to send activities to pupils on a daily basis. We will assign tasks and activities that can be done at home and you can easily share your child’s experiences with their teachers via Seesaw. Log-in details for Seesaw will be sent home early next week with instructions on how to use the platform. Once you receive the log-in details, it is important that you log in to their account and that you let your teacher know as soon as possible if you have any issues accessing it.

Hopefully, this will help to minimise any disruption to your child’s education and allow them to hear from their teacher on a daily basis.

We will also continue to communicate with you using texts and emails. Could you please ensure that the office has your most up-to-date contact information.  We will also put messages on the school website: [www.fulfen.staffs.sch.uk](http://www.fulfen.staffs.sch.uk).  
  
Once again, we hope that these procedures will not be necessary, but feel that it is better to be pro-active and put plans in place to alleviate concerns about your child missing their education. In the meantime, I will endeavour to keep you informed with regard to the latest Government advice.  
   
Yours sincerely  
   
 

**Miss Jane Davies**